

Link from GPISD Website: Teachers / Eduphoria Direct weblink: <u>eduphoria.galenaparkisd.com</u>

SchoolObjects:	
Enter your username and password to begin.	
Username:	
Password:	

## Aware Data Analysis - Principal



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Note: Do not use the back forward or refresh entions on your browser	

Note: Do not use the back, forward or refresh options on your browser. Use the **back**, forward and refresh buttons  $\langle \Rightarrow \Rightarrow \gtrless$  that are available in Eduphoria Aware:

- I. QUICK VIEWS View all benchmark and TAKS tests given on your campus Change report/views quickly

View tests/Change Views				
Step #1: Logon to Eduphoria	aware			
Step #2: Click the aware icon				
Step #3: Click the Analyze tab	P       SchoolObjects aWare         Views       Image: Curiculum Views         Image: Curiculum Views       Image: Curiculum Views			
Step #4: Click on the plus sign to expand the QuickViews optionsExpand TAKS test or Benchmark Test	Views Cuck Views			
<b>Step #5:</b> Click on any of the tests that are assigned to your campus.	Views Cuick Views Cuick Views Cuick Stess			
<ul> <li>Step #6: Click on the drop down box to choose a "canned" report view. The view will be applied to the test you have selected.</li> <li>**you can Edit any report (advanced data analysis) by clicking on the "Edit" button.</li> </ul>	Switch Applications <ul> <li>Student Scores w/ Ethnicity &amp; Gender</li> <li>Student Scores w/ Ethnicity &amp; Gender</li> </ul> Student Objective Breakdown w/ Ethnicity & Gender Student SE Breakdown w/ Ethnicity & Gender Student Individual Responses w/ Ethnicity & Gender			
Step #7: Views Toggle between the views! You can also double click on a cell item to drill down to the nei individual student records. Use the arrows in Eduphoria to nav To return to the previous screen from the student screen, use the	Campus Summary Evel: Teacher Summary Ext level: Teacher Summary Ext level: Teacher Summary Ext level: Teacher Summary Evel: Teacher			
Step #8: Sorting				
To sort a column, click on the column name.	Yes No Yes No 2 Column heading 1			
**To sort within a sort, click on the first column heading to sort, and then click on the second column heading.	82.35%         17.65%         29.41%         70.59%         0%           82.35%         17.65%         29.41%         70.59%         0%           75%         25%         29.17%         70.83%         0%			
<b>Step #9:</b> Printing Click the print icon and choose 'Export to Excel' to open your results in Excel for further manipulation or to print.	Save Control Export to Excel			

1 II. Ureating a View			
	x - jrom scratch		
Step #1: Click 'Create a Ne	w Data View'	Analysis Options	
		🔍 Create a New Data View	
Step #2: Click 'Next'			
Step #3: Choose the Test T	Гуре and Grade Level		
		Select a Test	
**If you are looking for a TAI	KS test, you can filter by	Select one or several of the tests bell	ow to view. Use the drop down lists a
year, grade level, and subje	ct.	To at Two as	No
, , , , , , , , , , , , , , , , , , ,		Less Benchmark	Tear:
			Ally
**If you are looking for a ber	chmark test, you can filter	Grade Level:	Subject:
by Grade Level		Sixth	Any
by Glade Level.		Available Tests:	<b>3</b>
		April 2006 6th Grade ILA Practice TAKS	
		April 2006 6th Grade Math Practice TAK	/c
Oton #4. Observe the test (s	and a stall for one that list		
Step #4: Unoose the test (C	DI LESTS) FROM THE IIST	🛄 6th Grade ILA	à
		6th Grade Eng Sem 1 Exam	
		6th Grade Soc Studies Son 1 Even	
Step #5: Click 'Next'			
		6th Math Sem. 1 Benchmark	~
		- Alter and a state of the stat	and the second second second second second
Step #6: Choose 'District A	verages'		How do you want to view the Results?
	-		Here, you can change the way the results will be displayed. These options can be changed
			Students individual Student Results Students individual scores and responses will be displayed with this option. Student results ca grouped or filtered to show only certain students.
	District A	/erages 🚄 👘 👘	View Summarized Results
			District Averages Results will be displayed summarized and averaged for the entire district. If additional informa- summarized, results will be broken out into those categories as well.
			Campus Averages Campus averages will be displayed with this option. If additional information is summarized, re
			will be broken out into those categories as well.  Teacher Averages
			With this option student results will be shown by their advisor. This may not be the teacher th actually taught this student. If additional information is summarized, results will be broken out those categories as well.
Stop #7. Dopobmork Toot:	Change Whore Students	Where Students are Now	Where Students were Administered Test
Step #7: Benchmark Test.			
TAKS Test: Choose Where	$\mathbf{T}$		
	e they are now		
Step #8: Choose a canned	report:		
Step #8: Choose a canned (explanations below)	report:		
Step #8: Choose a canned (explanations below) Step #9: Click 'Next'	report:	Select Columns to V	liew
Step #8: Choose a canned (explanations below) Step #9: Click 'Next'	report:	Select Columns to V	liew
Step #8: Choose a canned (explanations below) Step #9: Click 'Next'		Select Columns to \	/iew
Step #8: Choose a canned (explanations below) Step #9: Click 'Next' Student Scores	report:	Select Columns to V	View Student Responses/Item
Step #8: Choose a canned         (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score	TAKS Objectives <ul> <li>Objectives - %</li> </ul>	Select Columns to V	Student Responses/Item
Step #8: Choose a canned         (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score	<ul> <li>report:</li> <li>TAKS Objectives</li> <li>Objectives - % correct</li> </ul>	Select Columns to V TEKS Student Expectations • SE - % corrent	Student Responses/Item Analysis Shows number and percentage
Step #8: Choose a canned (explanations below )Step #9: Click 'Next'Student ScoresRaw scorePercentile score	report: • Objectives - % correct • Raw score	Select Columns to V TEKS Student Expectations • SE - % corrent • Baw score	Shows number and percentage correct/incorrect for each
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score	report: • Objectives - % correct • Raw score • Percentile score	Select Columns to V TEKS Student Expectations • SE - % corrent • Raw score Percentile score	Student Responses/Item Analysis Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below) Step #9: Click 'Next' Student Scores • Raw score • Percentile score	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score	Select Columns to V TEKS Student Expectations • SE - % corrent • Raw score Percentile score	Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score Immarize are listed. If	Select Columns to V TEKS Student Expectations • SE - % corrent • Raw score Percentile score	Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to su you would like to summarize         Space of Education of Educati	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If • by Ethnicity, Gender, or • percentile score	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score C Chinicity This option will allow you to analyze	Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to su you would like to summarize         Special Education, choose of	report: <b>TAKS Objectives</b> • Objectives - % correct • Raw score • Percentile score ummarize are listed. If • by Ethnicity, Gender, or one or all criteria.	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score C C Ethnicity This option will allow you to analyze	Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to su you would like to summarize Special Education, choose of the state of the stat	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If • by Ethnicity, Gender, or one or all criteria.	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score C Chinicity This option will allow you to analyze Gender	Student Responses/Item Analysis Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to suy you would like to summarize Special Education, choose of If you would like to summariate summarial	report: <b>TAKS Objectives</b> • Objectives - % correct • Raw score • Percentile score ummarize are listed. If • by Ethnicity, Gender, or one or all criteria. ze using different criteria,	Select Columns to V TEKS Student Expectations • SE - % corrent • Raw score Percentile score C Cender Use this option to view results from	Student Responses/Item Analysis Shows number and percentage correct/incorrect for each question/objective/SE
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Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to surve         you would like to summarized         Special Education, choose of         If you would like to summariated         a later step!	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If • by Ethnicity, Gender, or one or all criteria. ze using different criteria, is screen. Summarize in	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score C Cender Use this option to view results from C Special Education Indicators This option will allow you to analyze This option will allow you to analyze	Student Responses/Item Analysis Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to surve         you would like to summarized         Special Education, choose of         If you would like to summariated         a later step!	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If by Ethnicity, Gender, or one or all criteria. ze using different criteria, is screen. Summarize in	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score • Cender Use this option to view results from • Special Education Indicators This option will allow you to analyze	Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to surve         you would like to summarized         Special Education, choose of         If you would like to summariated         a later step!         Step #11: Click 'Next'	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If by Ethnicity, Gender, or one or all criteria. ze using different criteria, is screen. Summarize in	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score Contemport • Center • Gender • Use this option to view results from • Special Education Indicators • This option will allow you to analyze	Student Responses/Item Analysis Shows number and percentage correct/incorrect for each question/objective/SE
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Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to surve         you would like to summarized         Special Education, choose of         If you would like to summarized         Special Education, choose of         If you would like to summarized         Step #11: Click 'Next'         Step #12: IF you would like         "canned" report you chose, of	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If • by Ethnicity, Gender, or one or all criteria. ze using different criteria, is screen. Summarize in • to add more criteria to the click 'Edit my view'.	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score • <u>Cender</u> Use this option to view results from • <u>Special Education Indicators</u> This option will allow you to analyze • <u>Special Education Indicators</u> This option will allow you to analyze	Student Responses/Item Analysis Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to surve         you would like to summarized         Special Education, choose of         If you would like to summarized         Special Education, choose of         If you would like to summariated         Step #11: Click 'Next'         Step #12: IF you would like         "canned" report you chose, of	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If • by Ethnicity, Gender, or one or all criteria. ze using different criteria, is screen. Summarize in • to add more criteria to the click 'Edit my view'.	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score Gender Use this option to view results from Gender Use this option to view results from Special Education Indicators This option will allow you to analyze You're Done! Your report is ready to view. You can i	Student Responses/Item Analysis Shows number and percentage correct/incorrect for each question/objective/SE
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to surve         you would like to summarized special Education, choose of         If you would like to summariated step!         Step #11: Click 'Next'         Step #12: IF you would like "canned" report you chose, of	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If • by Ethnicity, Gender, or one or all criteria. ze using different criteria, is screen. Summarize in • to add more criteria to the click 'Edit my view'.	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score Gender Use this option to view results from Gender Use this option to view results from Special Education Indicators This option will allow you to analyze You're Done! Your report is ready to view. You can i View" box below.	Analysis Shows number and percentage correct/incorrect for each question/objective/SE a locally administered benchmark test. a locally administered benchmark test.
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to surve         you would like to summarized special Education, choose of         If you would like to summariated step!         Step #11: Click 'Next'         Step #12: IF you would like "canned" report you chose, of         Otherwise, click 'View My F	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If e by Ethnicity, Gender, or one or all criteria. ze using different criteria, is screen. Summarize in to add more criteria to the click 'Edit my view'. Report'	Select Columns to FEKS Student Expectations • SE - % corrent • Raw score Percentile score Gender Use this option to view results from • Gender Use this option to view results from • Special Education Indicators This option will allow you to analyze • Special Education Indicators This option will allow you to analyze • Special Education Indicators • This option will allow you to analyze	Analysis Shows number and percentage correct/incorrect for each question/objective/SE a locally administered benchmark test. a state standardized test. a locally administered benchmark test.
Step #8: Choose a canned (explanations below )         Step #9: Click 'Next'         Student Scores         • Raw score         • Percentile score         Step #10: Three ways to surve         you would like to summarized special Education, choose of         If you would like to summariated summariated step!         Step #11: Click 'Next'         Step #12: IF you would like "canned" report you chose, of         Otherwise, click 'View My F	report: TAKS Objectives • Objectives - % correct • Raw score • Percentile score ummarize are listed. If e by Ethnicity, Gender, or one or all criteria. ze using different criteria, is screen. Summarize in • to add more criteria to the click 'Edit my view'. Report'	Select Columns to TEKS Student Expectations • SE - % corrent • Raw score Percentile score Gender Use this option to view results from Gender Use this option to view results from Special Education Indicators This option will allow you to analyze Your report is ready to view. You can i View" box below.	Analysis Shows number and percentage correct/incorrect for each question/objective/SE e a locally administered benchmark test. a a state standardized test. a locally administered benchmark test.

III. ADVANCED ANALYSIS					
Step #1: With your new report visible on the screen, s	select Edit				
<ul> <li>Step #2: Explanation:         <ul> <li><u>Tables tab</u> – allows you to change or add tests view, and summarize multiple tests you are viewing</li> <li><u>Columns tab</u> – allows you to select "columns" will be listed in your report</li> <li><u>Summarize tab</u> – allows you to select by categories what information you want summariant.</li> </ul> </li> </ul>	that ized.				
<b>Step #3:</b> From one of the subcategories (Student Information, Demographics, Administration Information, Scores, Objectives, SEs, and Responses), click the + sign in or to see possible column headings.	Columns       Summarize         Drag the columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for this tes         Image: Columns from the left that you would like to see for the tes         Image: Columns from the left that you would like to see for the tes         Image: Columns from tes         Image: Columns from tes				
Step #4: Determine what information you want to include on your report. Remember: those will be your column headings and the information requested will be displayed below the column heading in table format.					
<ul> <li>Step #5: Click the desired column headings from the list on the left and drag them over to the right.</li> <li>**If you want to remove any column headings from the right, just drag them back over to the left.</li> </ul>	Columns       Summarize         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for this test. :         Image: Drag the columns from the left that you would like to see for the columns from the left that you would like to see for the columns from the left that you would like to see for the columns from the left that you would like to see for the columns from the column				
Step #6:         To filter on a category:         • Click the category name         • Click the 'Add Filter' icon         • Choose filtering criteria         • To Delete Filter – click the red X         **You can also filter on demographic data by pulling over a category from the Demographics folder.         Step #7: Click 'Update'         *** To see summarized information, drag a column onto another column to see a subgroup within a subpopulation	Raw Score  Reventile Score  Screater Than 80 AND  Cless Than 90  Cless Than 90  Equals Yes  Commended Performance  ESL Indicator  You can have more than one filter!				
Determine what information you would like to see summarized. (for example, gender within ethnicity)	Add Filter				

Viewing summarized fields as numbers instead of percentages (example: changing Met Expectations from a percentage to a number) Summarize Columns Go through the steps to view a report Click the 'Edit' button Click the Summarize tab Take the checkmark out of 'Show Summarized Fields with Percentages' Show Summarized Fields with Percentages Click 'Update' 6th Science Sem. 1 Benchmark **Total Students** Raw Score Percentile Score Met Expectations Yes No BEFORE taking checkmark out .... 19.4% Pula, Trati 134 54.82 78.33% 80.6% Smith, 3dfrey 100 51.43 73.46% 57% 43% 50 48.78 69.72% 56% 44% Watson, Camara pectations No AFTER taking Yes checkmark out .... Paties, Transi 134 54.82 78.33% 108 26 51.43 57 tenill, infina 100 73.46% 43 50 48.78 69.72% 28 22 Walton, Canada IV. Summarizing results on tests (example: if you want to see summarized results for more than one test) Tables Columns Summarize • Go through the steps to view a report Drag the tables from the left to the right that you want to see in this view. You can select as man Click the 'Edit' button On the Tables tab, make sure you 🕀 👩 TAKS Tests 🛄 April 2006 6th Grade Math Practice TAKS are viewing more than one test... 💋 Local Benchmarks 🥅 Math Pre-Ap 6th Grade Mid-Semester 1 Benchmark Key + Click 'Summarize Selected Tests • Summarize Selected Tests and drag it to the right Click Update Summarized results: April 2006 6th Grade Math Practice TAKS Math Pre-Ap 6th Grade Mid-Semester 1 Summarized Results Benchmark Key Total Raw Percentile Total Raw Percentile Raw Percentile Met Met Met Students Score Expectations Expectations Students Score Expectations Score Score Score Score Yes No Yes No Yes No hadh 48 24.52 81.73% 12.5% 70.10% 59.94% 40.06% 31.37 68.23% 55.52% 44.48% 87.5% 30.43 299 Asian/Pacific Islander 35 37.69 82% 88.57% 11.43% 10 26.50 88.40% 90% 10% 35.20 83.42% 88.89% 11.11% V. SAVING A VIEW Once you get a report the way you want it using "Advanced Analysis", you can "save the view", share it, and apply that view to any test! 📙 Save 🛛 🏢 Export to Excel 🛛 📝 Edit Step #1: Once you have a report the way you want it, enter a name for the view. 🔿 🍣 Scores between 50 and 70 Step #2: Click Save Aicrosoft Internet Explorer 🔣 Local ID Student Name Raw 1 Your view has been saved. Step #3: Click OK to this Conway, Hathryn 11007118 message 12110220 Farrandez, Eauin OK DISIDE Face, Faul

<ul> <li>Step #4: Click on the + next to 'My Views' to see you saved views. You can click anytime on this view to bring up what you saved.</li> <li>**You can also delete views by clicking the red X.</li> </ul>	Yiews
VI. Edit Additional Test without starting	over
Click the Edit button	🛃 Save 🛛 😪 👻 Edit
**On the Tables tab, you will see the current test you are looking at on the right	Tables       Columns       Summarize         Drag the tables from the left to the right that you want to see in this view. You can select         Image: Taks Tests
• To choose a different test: Click on the + sign next to 'Local Benchmarks'	Current Test you     are looking at
<ul> <li>Click on the new test</li> <li>Drag and drop it to the right</li> <li>Tables Columns</li> <li>Drag the table</li> <li>TAKS Tests</li> <li>Columns</li> <li>Drag the table</li> <li>Tables Columns</li> <li>Drag the table</li> <li>Tables Columns</li> <li>Drag the table</li> <li>Tables Columns</li> <li>Drag the table</li> <li>Drag t</li></ul>	Summarize es from the left to the right that you want to see in this view. Yo th Grade Mid Grade Mid Grade Mid Grade Mit Grade Mit AP Sem.1 Ben
<ul> <li>Make sure you remove the old test if you do not want it to display by clicking on the test and dragging it over to the white space on the left.</li> <li>Click Update</li> </ul>	TAKS Tests     Total Benchmarks     Math Pre-Ap 6th Grade Mid-Semester 1 Benchmark Key
VII. SHARING A VIEW Once you save a view, you can share it with the other	administrators or teachers on your campus!
<b>Step #1:</b> Click on the view you saved.	Views            •          •          •
<b>Step #2:</b> Click the Share icon at the right side of the screen.	Switch Applications - O Help G Log off
<b>Step #3:</b> Choose how you want to share the view.	<ul> <li>Don't Share</li> <li>My Campus</li> <li>Add to My Quick Views</li> <li>Add to My Campus' Teachers' Views</li> <li>Add to Teachers' Views</li> </ul>



<ul> <li>To add multiple tests to your view:</li> <li>On the Tables tab, choose other tests</li> <li>Drag and drop the test(s) on the right window</li> </ul>	Tables       Columns       Summarize         Drag the tables from the left to the right that you want to see in this vie         TAKS Tests
<ul> <li>To change the columns, filter, or other information on the view:</li> <li>Click the Columns tab</li> <li>Make any changes</li> </ul>	Tables       Columns       Summarize         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for this tes         Image: Drag the columns from the left that you would like to see for the prove
IX. VIEWING INDIVIDUAL STUDEN	T DATA ** Two ways to do this
Option #1:	
<ul> <li>Click on the Students tab</li> <li>Search on any of the following: <ul> <li>student's name, ID#, grade level, campus, gender, ethnicity, student program</li> <li>Click 'Search'</li> <li>Click on the Student's name</li> </ul> </li> <li>Click on the Student's name</li> <li>Click on the 'Tests' tab to view test data</li> </ul>	General Name or ID: Smith Campus: Any Any Any Gender: Ethnicity: Any Student Program: Any Campus: Any Campus: Any Campus: Any Campus: Any Campus: Any Campus: Any Campus: Any Campus: Any Campus: Any Campus: C
search on a course or teacher name!	
Option #2:	
<ul> <li>Go through the steps to view a report.</li> <li>Click on Individual Students View</li> <li>Double click on the student's name</li> </ul>	Level:
Click on the 'Tests' tab to view test data	General Contacts Tests Fo Print
X. DISTRICT ASSESSMENT "BENCHI	MARK" SUMMARY REPORT
<ul> <li>Click on any of the Benchmark Tests in the Quick Views drop down.</li> </ul>	✓ Yiews         □       ✓ Quick Views         □       ॐ Benchmark Tests         ॐ 5th grade science ber
<ul> <li>Click the print icon</li> <li>Choose 'Benchmark Summary Report'</li> </ul>	Export to Excel

Click Open		Oper					
Denskasarlı	Benchmark Ad	Iministrat	ion Sur	nmary			
Benchmark     Summary Report	Title: Kindergarten Math 2nd Nine Weeks TEKS Check						
lists data for the district as well as your campus.	Campuses: Acker, Ander: Borchardt, Br Fisher, Gunst Rogers, Sem Taylor	son, Ashley, Bleds ight, Christie, Corb tream, Isbell, Ogle, , Shawnee, Smith,	be, Boals, ell, Curtsinger, Pink, Riddle, Sparks, Spears	Passing	Percentage:	70%	
				Number Adminis	of Questions: tration Dates:	20 11/29/2006 - 12/2	20/2006
	District Summary Re	aculte					
	Total Number of Studer	nts: 9	32				
	Total Benchmark Perce	entage: 9	0.89%				
	Percentage Meeting Ex	pectation: 9	3.3%				
	District Ethnicity Re	sults					
	Ethnicity	50115	Stud	lent Count	Met Expectatio	ons Percentil	e Score
	Asian/Pacific Islander			109	91.7%	91.24	4%
	Plack			07	06 00/	0F 0/	70/
~							
XI GRAPHING D	ATA Graphing	works on di	strict cam	nous and t	eacher view	only	
	Orapinig	inerite en al		ipuo, ana i		only	
Step #1: Create a report							
Step #2: Make sure you are	on district, campus, o	r teacher		🚰 Switch Ap	plications 👻 🥝 Help	🔒 Log off	
summary view				Ethnicity & Gender		Charts	
Step #3: Click on the Charts	icon			Time: 🕥 😥	Level: 🍘 🚺 🔒	8	
Step #4: Click within the colu	imn and "category" yc	ou would like	to chart.	In the exa	ample below	, I clicked in	the Percentile
Score column and within the I	Ethnicity category.				5th grade science b	enchmark # 1	
		District		Total Students	1911 Raw Scor	e Percei 24	79.99
		Asian/Pacific Islander			186	24.84	82.83
		White Not Hispanic Black			220	24.37	81.23
		Hispanic			258	22.94	76.46
		American Indian/Alask	an Native		11	25.09	83.55
		Female			959	23.80	79.34
• To print the graph, ch	oose View Large	Chart ¥iew	er	View	Large		
		( Print )					
Title the chart by typir	ng in the text.			5th Grad	e Science Benchmark	#	
Click the Print icon.				District Percentile	Score broken down	by Ethnicity	
To close the chart vie arrow.	wer, click the right	Chart View	er	😡 View	Large 💽		

XII. MONITOR GROUPS A monitor group allows you to create a gro	oup of students for <b>teachers to view</b> . <b>**Two ways to do this</b>
Creating Monitor Groups Option #1	
<ul> <li>Create a report or click on a test in Quick Views.</li> <li>Click on the 'Individual Students' view</li> </ul>	
<ul> <li>Filter for students that you would like to be placed on a monitor list.</li> <li>Click the 'Add to List' icon</li> </ul>	🛃 😂 👻 📝 Edit 🛛 🖾 Add to List
Click 'Next' on this screen	tudents to an Administrative Monitor Group Administrative Monitor Groups allow you to add a group of students to information. For Instance you can add students who need tutoring to a Administrators on the campus will be able to see all students in the gr
<ul> <li>Choose to either Create a new group or Add to an existing group.</li> <li>Click 'Next'</li> </ul>	New or existing group? You can add these students to an existing group or create a new one. Oreate a new group. Add to an existing group.
<ul> <li>Enter a name (description is optional) for the monitor group.</li> <li>Click 'Next'</li> </ul>	What do you want to call this list? Select a name for this list. The name should be distinctive so it's easily recognized Monitor list name: Scores below 50 on Science Benchmark
<ul> <li>Choose individual students by clicking on the student's names and clicking the 'Add' button.</li> <li>Choose multiple students by holding down the shift or control keys and clicking the 'Add' button.</li> <li>Click 'Next'</li> </ul>	Add students Here you can added individual students to the monitor group. To add individual students, just searce shift or control key to select multiple students.  Student Name or ID Number: Add Add Add Add Add Add Add Add Add Ad
<ul> <li>Click 'Finish</li> <li>**Only teachers who have these students in their of on the Analyze tab.</li> </ul>	class rosters will be able to view the monitor group. They will see the list

Creating Monitor Groups Option #2	Student Monitoring
<ul> <li>On the Students tab, click on 'Manage Monitor Groups' (bottom left corner of screen)</li> </ul>	C Manage My Monitor Lists Approve Monitor Lists
Click on 'New Monitor Group'	Monitor Group
<ul> <li>Enter name (description is optional) for the Monitor Group.</li> <li>Click 'Save'</li> </ul>	Save       Delete         Student Monitor Group         Student Monitor Groups enable campus.         Teachers will only see the students they         Monitor Group Details         Monitor Group Name:         ARI Group         Description:
<ul> <li>Click the Students tab and enter students' names or ID Numbers to search. Click Add to add the students to the monitor group.</li> <li>** Only teachers who have these students listed in their class rosters will be able to view the monitor group.</li> <li>Click 'Save'</li> </ul>	Student Monitor Group         Student Monitor Groups enable campus and district administrators designate a group of stude         Teachers will only see the students they teach, according to the roster data import.         Monitor Group Details       Students         Student Name or ID Number:       Search       Students in         Add >
Managing Monitor Groups	
<ul> <li>On the Students tab, click on 'Manage Monitor Groups'</li> </ul>	Student Monitoring Manage My Monitor Lists Approve Monitor Lists Monitor Group Options & New Monitor Group
<ul> <li>Click on the group and add/delete students, delete the group, etc.</li> </ul>	Administrative Monitor Groups       Save & Delete         Practice 2       Student Monitor Group         TAKS Targeted Group       Student Monitor Groups enable campus and students for tracking. Teachers will only se data import.         Monitor Group Details       Students         Practice 2       Description:

XIII. MONITOR LISTS A monitor list allows you to create a	group of students that	t <b>only you</b> view a	nd keep track of.	
Creating the List	<u>v</u> 1		,	
<ul> <li>On the Students tab, click 'M Lists'</li> </ul>	lanage My Monitor	Student Monitori	ing nitor Lists or Lists or Groups	
<ul> <li>Click on 'Create a Monitor Li Monitor List'</li> </ul>	ist' OR 'Add a	Add a Monitor List	Edit Selected List 💥 Delete	Student Monitoring Manage My Monitor Lists Approve Monitor Lists Manage Monitor Groups My Monitor Lists Options
Follow the on-screen instructions				
Approving a Monitor List	**whether or not you	u or a teacher crea	ates a monitor list, it m	nust be approved
Click 'Approve Monitor Lists'	Student Monitor Manage My M Manage Monit My Monitor List:	ring Ionitor Lists itor Lists tor Groups <b>s Options</b> itor List		
<ul> <li>Click on the monitor list</li> <li>Click 'Approve List'</li> </ul>	Student Monitor Lists	Approve L Practice 6 Requestor: Campus: Description Pending Stu	ist Openy K Delete	
To View the Monitor List	- Andrewick	n		
<ul> <li>Click the Analyze tab</li> <li>Click on 'My Student Groups'</li> <li>Click on your monitor list</li> </ul>	SchoolObjects Views T R Quick V Quick V Quick V Quick V Curricu Curricu My Stur Pract Pract	riews red Views Ium Views dent Groups tice 6 Students	its Name Salaria -	

<ul> <li>Click on 'Manage My Monitor Lists' When the first transmission of Monitor Lists I click on the list to edit or delete I click on the list to edit or delete I click on the list to edit or delete I click on the list to edit or delete I click on the list to edit or delete I click on the list to edit or delete I click on the list to edit or delete I click on the list to edit or delete I click on the list to edit or delete I click on the list to edit or delete I click on the list to edit or delete I click on the sign next to Curriculum Views I click on the sign next to Curriculum Views I click on the course curriculum to view I click on the course curriculum to view I click on the course curriculum to view I click on the test to view to see percentage correct for each test to view to see percentage correct for each test to view to the see percentage correct for each test to view to the secto</li></ul>	Managing your monitor Lists			
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Betware all of your monther less: You can add and removes     Practice 6     Practice 7 (Pending Approva)      Second Secon		Manage M	ly Monitor Lists	
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		85 Practice	:6	
Practice 7 (Pending Approval)  Structure of Clarification or Teacher lesson plans:  Scroll down to see percentage correct for each TEK  Scroll down to see percentage correct for each TEK  Scroll down to see percentage correct for each TEK  Scroll down to see percentage correct for each TEK  Mathematics, Grade  Scroll down to see percentage correct for each TEK  Mathematics, Grade  M		Abraham,	, Dansen S;	
Scroll down to see percentage correct for each TEK     Scroll		Vactice	: 7 (Pending Approval)	
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<ul> <li>Click the + Sign hext to English, Mathematics, Science, or Social Studies</li> <li>Click on the course curriculum to view</li> <li>Algebra I (HS &amp; MS) &amp; Algebra I (HS &amp; MS) &amp; Algebra I (HS) &amp; Algebra I (HS)</li></ul>	Views	ah		
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Scroll down to see percentage correct for each TEK • Scroll down to see percentage correct for each TEK • To view Standard Clarification or Teacher lesson plans: • Double click on the TEK retors to describe proportional stuations;[3:4] resent ratios and percents with concrete models, fractions, and decimals[3:8] retors to make predictors in proportional stuations;[3:C] **********************************			🕵 Algebra I Pre-AP	
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Mathematics, Grave   • Choose the test to view     Test:   6th Math Pre-AP Sem. 1 Benchmark   6th Math Pre-AP Sem. 1 Benchmark   • Scroll down to see percentage correct for each TEK   • To view Standard Clarification or Teacher lesson plans:   • Double click on the TEK   ratios to describe proportional situations [3.4]   resent ratios and percents with concrete models, fractions, and decimals[3.8]   ratios to make predictions in proportional situations [3.4]   ratios to describe resolution and divide market to advect the data prediction and resolution and resolu			👪 Mathematics, Grade 6	
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<ul> <li>Choose the test to view</li> <li>East: 6th Math Pre-AP Sem.1 Benchmark 6th Math Sem. 1 Benchmark fth Math Sem. 1 Benchmark</li></ul>				
Choose the test to view     6th Math Pre-AP Sem.1 Benchmark     cth Math Sem. 1 Benchmark     cth			Test:	
6th Math Pre-AP Sem. 1 Benchmark           6th Math Sem. 1 Benchmark           6th Math Sem. 1 Benchmark           • Scroll down to see percentage correct for each TEK           • To view Standard Clarification or Teacher lesson plans: <ul> <li>Double click on the TEK</li> </ul> * ratios to describe proportional situations;[3.A]         ####################################	Choose the test to view		6th Math Pre-AP Sem.1 Benchmark	*
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