Log in to Moodle and go to your Moodle course where you want to add the forum activity.



Turn Editing on.

In the Topic Block where you want to add the Forum Activity, select the Add an Activity drop-down and choose Forum.



Fill in the Forum Name and Description and select the type of forum you desire. Additional information can be found by clicking the **?** icon at each section. Once complete, click Save and return to course.

General
Forum name*
Description* Show editing tools
Display 🗹
description on
course page
Forum type 🕐 Standard forum for general use
A single simple discussion Each person posts one discussion Attachments a Q and A forum
Subscription Standard forum displayed in a blog-like format Standard forum for general use
Post threshold for blocking
▶ Grade
Ratings
Common module settings
Save and return to course Save and display Cancel
There are required fields in this

To add your discussion questions, click the forum link that you created.



Click the Add a new discussion topic button.

ool ► GPHS ► GPH	oodle 🕨 Topic 1 🕨 forum	
forum		
	Add a new discussion to	pic

Fill out the Subject box and enter the forum question in the message box and click the post to forum button.

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ur new discu	ission topic
Subject*	
Message*	Font family 🔻 Font size 💌 Format 💌 🤊 (🍽 🏔 🕼 🗐
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Students can now reply to the forum question.