

Notice Regarding Directory Information and Parent Response Form

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Galena Park I.S.D., with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Galena Park I.S.D. may disclose appropriately designated "directory information" without written consent, unless you have advised the **Galena Park Independent School District** to the contrary in accordance with procedures.

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want Galena Park I.S.D. to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing within ten (10) days of your child's first day of instruction for this school year. Galena Park I.S.D. has designated information as *Directory Information for School-Sponsored Purposes* including all District publications and announcements to accomplish the educational mission of Galena Park I.S.D. Some examples of school-sponsored purposes include the yearbook, honor roll lists, and graduation programs. Galena Park I.S.D. has designated the following information as directory information for school-sponsored purposes: - student name – address – telephone - email address – photograph - date and place of birth - major field of study - degrees honors and awards received - dates of attendance - grade level - most recent education institution attended - participation in officially recognized activities and sports - weight and height of members of athletic teams.

You only need to complete and submit this form to your child's campus if you **DO NOT** want Galena Park ISD to release student directory information for your child. If you do not object in writing, release of directory information for school-sponsored purposes and information for military recruiters and institutions of higher education will be made available upon request.

Parent, please select one of the following choices below:

I, parent of _____ do give do not give the district permission to release directory information for school-sponsored purposes.

Secondary Students Only:

Districts receiving assistance under the Elementary and Secondary Education Act (ESEA) of 1965 are required to provide a military recruiter or an institution of higher education, on request, with the name, address, and telephone number of a secondary student unless the parent has advised the district that the parent does not want the student's information disclosed without the parent's prior written consent.

Parent, please select one of the following choices below:

I, parent of _____ do give do not give the district permission to release my child's name, address, and telephone number to military recruiters and institutions of higher education upon request.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Name (printed) _____
