

## **HISTORIAN SCRAPBOOK AWARD**

### **Begin with the following information:**

- Cover sheet with the name of your Local
- Local Unit Presidents Name
- School Principals Name
- Current school year
- Index of contents

### **Make sure to showcase the following:**

- Number of students
- Number of teachers
- Number of members

### **Also include:**

- List of officers and chairmen
- List of meeting dates
- Budget, bylaws, general meeting minutes and any other PTA information which you feel future members may want to see at a later date

### **Consider featuring:**

- Newsletters and other publicity
- Accounts of special projects and Council sponsored activities
- Awards your Local PTA received
- Programs or documentation of parent education which was presented at your campus
- Information from Council, Area, State and National PTA resources or meetings which your PTA attended.

When you are submitting your scrapbook for an award, you can be as creative as you desire, and display any additional items you wish. The above guidelines are suggestions only and you are encouraged to be thorough as well as imaginative.

Remember to display the finished scrapbook on campus so that everyone can enjoy the love and effort you have put forth to record the history of your PTA