



Cougars

CAFETERIA

Cougars	Expectations & Procedures
Students	Students will enter the cafeteria in an orderly fashion in lines making sure they are following the dress code requirements (shirt tucked in, pants appropriate) and walk to the tables using their inside voices. They will fill up the cafeteria tables as directed by staff supervising during that lunch period. Students will proceed to the serving lines and snack bar lines when directed by supervising staff. Students will be prepared with lunch number and/or lunch money. Students will proceed thru the serving lines in an expeditious manner gathering all food items before proceeding to the tables. Students will walk to the empty tables and fill up the cafeteria tables as directed by supervising staff, filling in all seats at the table before moving to the next available table. They will stay in their seat for the remainder of the lunch period. Students will maintain a clean environment for the next group coming to lunch. Students will be reminded to dispose of trash before leaving the cafeteria. They will exit the cafeteria in an orderly fashion, maintaining an acceptable volume and walking back to class using the correct side of the hall. Students are required to get to class on time. Students will be respectful to all adults that provide supervision during the lunch periods. Students will be allowed to go to the bathroom with appropriate passes.
Teachers	Teachers will review all expectations for the cafeteria every day until it becomes routine and is performed to an acceptable level. Teachers will escort their students in lines to the cafeteria and wait for supervising staff to receive them into the cafeteria.
Counselors	Counselors will support cafeteria procedures. Counselors will send student helpers with appropriate documents to get students that are needed from the cafeteria.
Secretaries	Secretaries will use the office helpers to get any students that are needed during the lunch period with appropriate documents identifying those students.
Principal/APs	Administrators will supervise their assigned lunch time. Administrators will reinforce the cafeteria expectations and review them as much as possible until they are followed to an acceptable level. Administrators will make sure the cafeteria is maintained to an acceptable level so that all lunch periods are enjoyed by all students and are a safe environment for all. Administrators will work at getting all students to class on time.
All Stakeholders	All stakeholders will work together to support the lunch periods in the cafeteria and ensure all students are allowed to eat in a timely manner and enter and leave in a safe and orderly manner back to and from their classrooms.

